

HENDERSON HIGH SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number:	45
Principal:	Ros Robertson
School Address:	19 Henderson Valley Road, Henderson, Auckland
School Postal Address:	PO Box 21-141, Henderson, Auckland
School Phone:	09 838 9085
School Email:	rosrobertson@hhs.school.nz

Members of the Board of Trustees

Name	How Position Gained	Position	Term Expires
David Lui	Elected	Chairman	May-22
David Munro	Elected	Board Member	May-22
Gaylene Sharman	C-opted	Board Member	May-22
Jason Beeston	Elected	Staff Representative	May-22
Karen Bellhouse	Elected	Board Member	May-22
Louis Dehar-Webster	Elected	Student Representative	Sep-20
Mike Purcell	Appointed	Principal	Oct-20
Robson Tavita	Elected	Board Member	May-22
Ros Robertson	Appointed	Principal	Current
Siu So'oa'emalelagi	Elected	Student Representative	Sep-21
Tamara Ujdur	Elected	Board Member	May-22

Service Provider:

Leading Edge Services (2017) Ltd, PO Box 20496, Glen Eden, Auckland

HENDERSON HIGH SCHOOL

Annual Report - For the year ended 31 December 2020

Index

Page	Statement
------	-----------

	Financial Statements
--	-----------------------------

1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 20	Notes to the Financial Statements

	Other Information
--	--------------------------

	Analysis of Variance
--	----------------------

	Kiwisport
--	-----------

Henderson High School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

David Lui

Full Name of Board Chairperson

Roslyn Robertson

Full Name of Principal

Signature of Board Chairperson

Signature of Principal

14 May 2021

Date:

14 May 2021

Date:

Henderson High School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue				
Government Grants	2	11,764,459	10,165,836	10,391,243
Locally Raised Funds	3	214,210	215,100	471,523
Interest income		36,353	70,000	66,179
Gain on Sale of Property, Plant and Equipment		-	-	5,217
International Students	4	141,212	160,000	282,801
		<u>12,156,234</u>	<u>10,610,936</u>	<u>11,216,963</u>
Expenses				
Locally Raised Funds	3	175,464	227,000	248,149
International Students	4	108,690	124,750	124,803
Learning Resources	5	7,104,930	6,220,224	6,431,731
Administration	6	495,808	516,186	496,053
Finance		13,288	8,000	16,393
Property	7	3,616,233	3,390,436	3,358,112
Depreciation	8	220,061	136,500	207,234
Loss on Disposal of Property, Plant and Equipment		11,834	-	5,707
		<u>11,746,308</u>	<u>10,623,096</u>	<u>10,888,182</u>
Net Surplus / (Deficit) for the year		409,926	(12,160)	328,781
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>409,926</u></u>	<u><u>(12,160)</u></u>	<u><u>328,781</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Henderson High School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Balance at 1 January		<u>2,073,489</u>	<u>2,073,489</u>	<u>1,720,840</u>
Total comprehensive revenue and expense for the year		409,926	(12,160)	328,781
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		-	-	23,868
Equity at 31 December	23	<u>2,483,415</u>	<u>2,061,329</u>	<u>2,073,489</u>
Retained Earnings		2,483,415	2,061,329	2,073,489
Equity at 31 December		<u>2,483,415</u>	<u>2,061,329</u>	<u>2,073,489</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Henderson High School

Statement of Financial Position

As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	9	331,500	206,905	219,065
Accounts Receivable	10	545,432	415,883	415,883
GST Receivable		42,130	98,122	98,122
Prepayments		13,699	16,475	16,475
Funds due for Capital Works Projects	18	71,692	132,468	132,468
Investments	11	1,837,170	1,686,667	1,686,667
		<u>2,841,623</u>	<u>2,556,520</u>	<u>2,568,680</u>
Current Liabilities				
Accounts Payable	13	775,563	810,121	810,122
Revenue Received in Advance	14	68,336	125,160	125,160
Provision for Cyclical Maintenance	15	75,381	73,489	73,489
Finance Lease Liability - Current Portion	16	64,155	61,408	61,408
Funds held in Trust	17	27,942	68,319	68,319
		<u>1,011,377</u>	<u>1,138,497</u>	<u>1,138,498</u>
Working Capital Surplus/(Deficit)		1,830,246	1,418,023	1,430,182
Non-current Assets				
Property, Plant and Equipment	12	901,920	931,788	931,790
		<u>901,920</u>	<u>931,788</u>	<u>931,790</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	184,670	184,004	184,004
Finance Lease Liability	16	64,083	104,478	104,478
		<u>248,753</u>	<u>288,482</u>	<u>288,482</u>
Net Assets		<u>2,483,415</u>	<u>2,061,329</u>	<u>2,073,489</u>
Equity	23	<u>2,483,415</u>	<u>2,061,329</u>	<u>2,073,489</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Henderson High School

Statement of Cash Flows

For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		2,956,534	2,931,468	2,372,361
Locally Raised Funds		149,873	204,284	460,707
International Students		110,777	98,000	220,801
Goods and Services Tax (net)		55,992	(77,074)	(77,074)
Funds Administered on Behalf of Third Parties		(40,377)	(60,651)	(92,348)
Payments to Employees		(894,648)	(976,701)	(938,605)
Payments to Suppliers		(1,848,136)	(1,733,443)	(1,534,166)
Cyclical Maintenance Payments in the year		(80,750)	(124,607)	(108,665)
Interest Paid		(13,288)	(8,000)	(16,393)
Interest Received		45,861	65,636	61,815
Net cash from/(to) Operating Activities		441,838	318,912	348,433
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(170,471)	(198,003)	(244,752)
Purchase of Investments		(150,503)	(289,518)	(289,518)
Net cash from/(to) Investing Activities		(320,974)	(487,521)	(534,270)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	23,868
Finance Lease Payments		(69,204)	(33,933)	(58,409)
Funds Held for Capital Works Projects		60,776	(133,964)	(133,964)
Net cash from/(to) Financing Activities		(8,428)	(167,897)	(168,505)
Net increase/(decrease) in cash and cash equivalents		112,436	(336,506)	(354,342)
Cash and cash equivalents at the beginning of the year	9	219,065	543,411	573,411
Cash and cash equivalents at the end of the year	9	331,500	206,905	219,065

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Henderson High School

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

Henderson High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

g) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

h) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

i) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	40 years
Furniture and equipment	10 years
Information and communication technology	4 years
Motor vehicles	5 years
Leased assets held under a Finance Lease	3-5 years
Library resources	12.5% Diminishing value

i) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

j) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

m) Revenue Received in Advance

Revenue received in advance relates to fees received from international students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

n) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

n) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

p) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

s) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	2,175,814	2,087,100	1,814,244
Teachers' Salaries Grants	5,902,439	4,795,026	5,184,914
Use of Land and Buildings Grants	2,905,486	2,790,294	2,833,968
Resource Teachers Learning and Behaviour Grants	137,106	132,294	139,399
Other MoE Grants	272,647	23,682	38,567
Other Government Grants	370,967	337,440	380,151
	<u>11,764,459</u>	<u>10,165,836</u>	<u>10,391,243</u>

The school has opted in to the donations scheme for this year. Total amount received was \$129,000.

Other MOE Grants total includes additional COVID-19 funding totalling \$140,159 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	1,388	-	123,679
Bequests & Grants	-	-	14,725
Trading	943	4,000	4,476
Fundraising	163,839	133,000	176,790
Other Revenue	48,040	78,100	151,853
	<u>214,210</u>	<u>215,100</u>	<u>471,523</u>
Expenses			
Activities	175,464	227,000	197,825
Overseas Travel	-	-	50,324
	<u>175,464</u>	<u>227,000</u>	<u>248,149</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>38,746</u>	<u>(11,900)</u>	<u>223,374</u>

During the year ended 31 December 2019 3 Staff and 16 Students from the school travelled to China at a cost of \$50,324 to develop relationships with a sister school, and strengthen the sharing of business, technology and history. The travel was funded by the student and school. (2020:nil)

4. International Student Revenue and Expenses

	2020	2020	2019
	Actual	Budget	Actual
	Number	(Unaudited)	Number
International Student Roll	8	9	15
	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
International Student Fees	141,212	160,000	282,801
Expenses			
Advertising	-	1,500	21
Commissions	23,241	32,000	30,785
Recruitment	5,643	8,000	5,469
International Student Levy	1,202	7,000	9,308
Employee Benefit - Salaries	73,086	66,650	64,423
Overseas Travel	-	-	8,987
Other Expenses	5,518	9,600	5,810
	108,690	124,750	124,803
<i>Surplus/ (Deficit) for the year International Students</i>	32,522	35,250	157,998

During the year ended 31 December 2019 the Principal travelled to China at a cost of \$3,406 to promote relationships with the sister school and the International Students Director travelled to Thailand to recruit international students for the school. The travel was funded by the school. (2020: nil)

5. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	587,006	667,478	577,135
Information and Communication Technology	136,098	157,120	128,258
Library Resources	3,525	5,000	3,903
Employee Benefits - Salaries	6,371,395	5,370,626	5,707,860
Staff Development	6,906	20,000	14,575
	7,104,930	6,220,224	6,431,731

6. Administration

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	11,478	11,500	11,144
Board of Trustees Fees	3,680	4,500	4,175
Board of Trustees Expenses	18,029	24,300	9,062
Communication	22,920	27,000	23,919
Consumables	(2,156)	7,500	3,693
Other	147,714	171,686	153,747
Employee Benefits - Salaries	249,924	227,000	250,183
Insurance	15,313	15,000	13,742
Service Providers, Contractors and Consultancy	28,906	27,700	26,388
	495,808	516,186	496,053

7. Property

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	121,378	117,000	101,752
Cyclical Maintenance Provision	83,308	85,000	69,058
Grounds	58,336	63,000	29,102
Heat, Light and Water	77,524	104,000	94,350
Rates	3,316	3,500	3,174
Repairs and Maintenance	192,495	94,642	102,935
Use of Land and Buildings	2,905,486	2,790,294	2,833,968
Security	63,197	28,000	25,171
Employee Benefits - Salaries	111,193	105,000	98,602
	3,616,233	3,390,436	3,358,112

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Depreciation

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Building Improvements - Crown	4,699	2,915	5,043
Furniture and Equipment	77,191	47,880	75,390
Information and Communication Technology	54,206	33,623	46,095
Motor Vehicles	15,290	9,484	13,519
Leased Assets	66,839	41,459	64,988
Library Resources	1,836	1,139	2,199
	220,061	136,500	207,234

9. Cash and Cash Equivalents

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Cash on Hand	600	650	650
Bank Current Account	330,656	206,042	218,202
Bank Call Account	244	213	213
Cash and cash equivalents for Statement of Cash Flows	331,500	206,905	219,065

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

10. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	64,878	26,930	26,930
Interest Receivable	4,943	14,451	14,451
Teacher Salaries Grant Receivable	475,611	374,502	374,502
	<u>545,432</u>	<u>415,883</u>	<u>415,883</u>
Receivables from Exchange Transactions	69,821	41,381	41,381
Receivables from Non-Exchange Transactions	475,611	374,502	374,502
	<u>545,432</u>	<u>415,883</u>	<u>415,883</u>

11. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	1,837,170	1,686,667	1,686,667
Total Investments	<u>1,837,170</u>	<u>1,686,667</u>	<u>1,686,667</u>

12. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2020						
Building Improvements	138,996	-	(9,420)	-	(4,699)	124,877
Furniture and Equipment	446,543	48,463	(1,673)	-	(77,191)	416,142
Information and Communication Technology	118,830	126,469	-	-	(54,206)	191,093
Motor Vehicles	55,177	-	-	-	(15,290)	39,887
Leased Assets	156,848	27,064	-	-	(66,839)	117,073
Library Resources	15,395	30	(741)	-	(1,836)	12,848
Balance at 31 December 2020	<u>931,789</u>	<u>202,026</u>	<u>(11,834)</u>	<u>-</u>	<u>(220,061)</u>	<u>901,920</u>

The net carrying value of equipment held under a finance lease is \$117,073 (2019: \$156,848)

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2020			
Building Improvements	187,979	(63,103)	124,877
Furniture and Equipment	1,255,188	(839,046)	416,142
Information and Communication Technology	741,220	(550,127)	191,093
Motor Vehicles	125,057	(85,170)	39,887
Leased Assets	241,130	(124,057)	117,073
Library Resources	84,641	(71,791)	12,848
Balance at 31 December 2020	<u>2,635,215</u>	<u>(1,733,294)</u>	<u>901,920</u>

2019	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Building Improvements	144,039				(5,043)	138,996
Furniture and Equipment	346,453	179,383	(3,902)		(75,390)	446,544
Information and Communication Technology	124,828	40,097			(46,095)	118,830
Motor Vehicles	42,131	26,565			(13,519)	55,177
Leased Assets	189,691	32,145			(64,988)	156,848
Library Resources	16,288	3,111	(1,805)		(2,199)	15,395
Balance at 31 December 2019	863,430	281,301	(5,707)	-	(207,234)	931,790

The net carrying value of equipment held under a finance lease is \$156,848 (2018: \$189,691)

2019	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Building Improvements	201,731	(62,735)	138,996
Furniture and Equipment	1,298,981	(852,438)	446,544
Information and Communication Technology	672,341	(553,511)	118,830
Motor Vehicles	125,057	(69,880)	55,177
Leased Assets	234,271	(77,423)	156,848
Library Resources	88,886	(73,491)	15,395
Balance at 31 December 2019	2,621,267	(1,689,478)	931,790

13. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	238,081	382,481	382,481
Accruals	7,650	7,429	7,429
Employee Entitlements - Salaries	475,611	374,501	374,502
Employee Entitlements - Leave Accrual	54,221	45,710	45,710
	775,563	810,121	810,122
Payables for Exchange Transactions	775,563	810,121	810,122
	775,563	810,121	810,122

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
International Student Fees	45,652	76,087	76,087
Other	22,684	49,073	49,073
	<u>68,336</u>	<u>125,160</u>	<u>125,160</u>

15. Provision for Cyclical Maintenance

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	257,493	257,493	297,100
Increase/ (decrease) to the Provision During the Year	83,308	85,000	69,058
Use of the Provision During the Year	(80,750)	(85,000)	(108,665)
Provision at the End of the Year	<u>260,051</u>	<u>257,493</u>	<u>257,493</u>
Cyclical Maintenance - Current	75,381	73,489	73,489
Cyclical Maintenance - Term	184,670	184,004	184,004
	<u>260,051</u>	<u>257,493</u>	<u>257,493</u>

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	73,005	61,408	73,800
Later than One Year and no Later than Five Years	67,495	104,478	113,753
	<u>140,500</u>	<u>165,886</u>	<u>187,553</u>

17. Funds held in Trust

	2020	2020	2019
	Actual	Budget	Actual
	\$	\$	\$
Funds Held in Trust on Behalf of Third Parties - Current	27,942	68,319	68,319
	<u>27,942</u>	<u>68,319</u>	<u>68,319</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Reroofing & Gutters	<i>in progress</i>	(103,869)	-	(5,234)	-	(109,103)
B Block Upgrade	<i>completed</i>	(28,599)	64,810	(36,211)	-	-
W Block	<i>in progress</i>	-	420,360	(399,949)	-	20,411
Marae	<i>in progress</i>	-	27,000	-	-	27,000
Gym Ventilation	<i>in progress</i>	-	-	(10,000)	-	(10,000)
Parekura Roofing	<i>completed</i>	-	29,200	(29,200)	-	-
Totals		(132,468)	541,370	(480,594)	-	(71,692)

Represented by:

Funds Due from the Ministry of Education

71,692

71,692

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Reroofing & Gutters	<i>in progress</i>	-	-	(103,869)	-	(103,869)
B Block Upgrade	<i>in progress</i>	-	322,794	(351,393)	-	(28,599)
Boiler Project	<i>completed</i>	1,496	1,247	(2,743)	-	-
Totals		1,496	324,041	(458,005)	-	(132,468)

17. Funds Held for Teen Parent Unit

The school's Teen Parent Unit is a separate business unit of the school in accordance with the agreement with the Ministry of Education. The revenue and expenditure is included in the school's Statement of Revenue and Expense. During the year the funds were spent on employee benefit expenses, administration and property management expenses.

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	3,680	4,175
Full-time equivalent members	0.07	0.11
<i>Leadership Team</i>		
Remuneration	1,504,707	1,356,694
Full-time equivalent members	13	14
Total key management personnel remuneration	<u>1,508,387</u>	<u>1,360,869</u>
Total full-time equivalent personnel	<u>13.07</u>	<u>14.11</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150-160	180-190
Benefits and Other Emoluments	0	1-2
Termination Benefits	-	-

Principal 2

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	50-60	-
Benefits and Other Emoluments	1-2	-
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100-110	7.00	2.00
110-120	3.00	1.00
120-130	1.00	1.00
	<u>11.00</u>	<u>4.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	\$0	-
Number of People	0	-

21. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

22. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has not entered into contract agreements for capital works.

(Capital commitments at 31 December 2019: \$nil)

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	331,500	206,905	219,065
Receivables	545,432	415,883	415,883
Investments - Term Deposits	1,837,170	1,686,667	1,686,667
Total Financial assets measured at amortised cost	<u>2,714,102</u>	<u>2,309,455</u>	<u>2,321,615</u>

Financial liabilities measured at amortised cost

Payables	775,563	810,121	810,122
Finance Leases	128,238	165,886	165,886
Total Financial Liabilities Measured at Amortised Cost	<u>903,801</u>	<u>976,007</u>	<u>976,008</u>

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

INDEPENDENT AUDITOR'S REPORT**TO THE READERS OF HENDERSON HIGH SCHOOLS'S FINANCIAL
STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

The Auditor-General is the auditor of Henderson High School (the School). The Auditor-General has appointed me, Paul Lawrence, using the staff and resources of Crowe New Zealand Audit Partnership, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2020; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with *Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime*

Our audit was completed on 18 May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The title 'Partner' conveys that the person is a senior member within their respective division, and is among the group of persons who hold an equity interest (shareholder) in its parent entity, Findex Group Limited. The only professional service offering which is conducted by a partnership is the Crowe Australasia external audit division. All other professional services offered by Findex Group Limited are conducted by a privately owned organisation and/or its subsidiaries.

Findex (Aust) Pty Ltd, trading as Crowe Australasia is a member of Crowe Global, a Swiss Verein. Each member firm of Crowe Global is a separate and independent legal entity. Findex (Aust) Pty Ltd and its affiliates are not responsible or liable for any acts or omissions of Crowe Global or any other member of Crowe Global. Crowe Global does not render any professional services and does not have an ownership or partnership interest in Findex (Aust) Pty Ltd.

Services are provided by Crowe New Zealand Audit Partnership an affiliate of Findex (Aust) Pty Ltd.

© 2019 Findex (Aust) Pty Ltd

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the information included in the Analysis of Variance and the KiwiSport Note, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Paul Lawrence
Crowe New Zealand Audit Partnership
On behalf of the Auditor-General
Auckland, New Zealand