

HENDERSON HIGH SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

School Directory

Ministry Number:	45
Principal:	Michael Purcell
School Address:	19 Henderson Valley Road, Henderson, Auckland
School Postal Address:	PO Box 21-141, Henderson, Auckland
School Phone:	09 838 9085
School Email:	mpurcell@hhs.school.nz

Members of the Board of Trustees

Name	How Position Gained	Position	Term Expires
David Lui	Elected	Chair Person	May-19
Michael Purcell	Current	Principal	Current
David Munro	Elected	Parent Rep	May-19
Gaylene Sharman	Co-opted	Parent Rep	May-19
Robson Tavita	Elected	Parent Rep	May-19
Tamara Ujdur	Elected	Parent Rep	May-19
Karen Bellhouse	Elected	Parent Rep	May-19
Wesley Hukui	Elected	Staff Rep	May-19
Karen Haskell	Elected	Student Rep	Oct-19
Faithful Falefatu	Elected	Student Rep	Oct-18

Service Provider:

Leading Edge Services (2017) Ltd, PO Box 20496, Glen Eden, Auckland

HENDERSON HIGH SCHOOL

Annual Report - For the year ended 31 December 2018

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Henderson High School

Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

David Lui

Full Name of Board Chairperson



Signature of Board Chairperson

21 May 2019

Date:

Michael James Purcell

Full Name of Principal

mpurcell

Signature of Principal

21 May 2019

Date:

Henderson High School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2018

		2018	2018	2017
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Revenue				
Government Grants	2	9,631,555	8,435,048	9,072,962
Locally Raised Funds	3	532,476	382,186	369,173
Interest Earned		64,761	53,000	61,163
International Students	4	242,444	206,610	180,770
		<hr/>	<hr/>	<hr/>
		10,471,236	9,076,844	9,684,068
Expenses				
Locally Raised Funds	3	278,498	231,637	243,815
International Students	4	103,350	123,435	91,605
Learning Resources	5	5,878,511	5,581,391	5,297,162
Administration	6	376,409	372,218	318,354
Finance		7,566	5,365	9,489
Property	7	3,601,407	2,702,617	3,439,255
Depreciation	8	190,214	240,181	185,461
Loss on Disposal of Property, Plant and Equipment		13,526	-	5,399
		<hr/>	<hr/>	<hr/>
		10,449,481	9,256,844	9,590,540
Net Surplus / (Deficit) for the year		21,755	(180,000)	93,528
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<hr/>	<hr/>	<hr/>
		21,755	(180,000)	93,528

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



Henderson High School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
Balance at 1 January	1,699,085	1,699,085	1,605,557
Total comprehensive revenue and expense for the year	21,755	(180,000)	93,528
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	-
Equity at 31 December	1,720,840	1,519,085	1,699,085
Retained Earnings	1,720,840	1,519,085	1,699,085
Reserves	-	-	-
Equity at 31 December	1,720,840	1,519,085	1,699,085

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



Henderson High School
Statement of Financial Position
As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Assets				
Cash and Cash Equivalents	9	573,411	68,302	84,121
Accounts Receivable	10	358,225	336,320	336,320
GST Receivable		21,048	13,925	13,925
Prepayments		29,131	17,326	17,326
Inventories	11	-	8,350	8,350
Investments	12	1,397,149	1,688,667	1,788,667
		<u>2,378,964</u>	<u>2,132,890</u>	<u>2,248,709</u>
Current Liabilities				
Accounts Payable	14	672,069	418,059	418,061
Revenue Received in Advance	15	197,254	255,716	255,716
Provision for Cyclical Maintenance	16	72,207	70,613	70,613
Finance Lease Liability - Current Portion	17	54,648	61,191	61,191
Funds held in Trust	18	128,977	150,535	150,531
Funds held for Capital Works Projects	19	1,496	1,000	1,000
Funds held on behalf of Teen Parent Unit	20	31,694	29,083	29,082
		<u>1,158,345</u>	<u>986,197</u>	<u>986,194</u>
Working Capital Surplus/(Deficit)		1,220,619	1,146,693	1,262,515
Non-current Assets				
Property, Plant and Equipment	13	863,430	661,986	726,165
		<u>863,430</u>	<u>661,986</u>	<u>726,165</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	16	224,893	260,983	260,983
Finance Lease Liability	17	138,316	28,612	28,612
		<u>363,209</u>	<u>289,595</u>	<u>289,595</u>
Net Assets		<u><u>1,720,840</u></u>	<u><u>1,519,085</u></u>	<u><u>1,699,085</u></u>
Equity		<u><u>1,720,840</u></u>	<u><u>1,519,085</u></u>	<u><u>1,699,085</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Henderson High School
Statement of Cash Flows
For the year ended 31 December 2018

	Note	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash flows from Operating Activities				
Government Grants		2,046,235	2,032,198	1,824,767
Locally Raised Funds		433,528	452,834	438,566
International Students		275,459	230,160	204,320
Goods and Services Tax (net)		(7,123)	10,356	10,358
Payments to Employees		(802,095)	(855,399)	(648,713)
Payments to Suppliers		(1,546,723)	(1,582,297)	(1,451,163)
Cyclical Maintenance Payments in the year		(101,363)	(13,170)	(7,150)
Interest Paid		(7,566)	(5,365)	(9,489)
Interest Received		66,326	44,698	52,861
Net cash from / (to) the Operating Activities		356,678	314,015	414,356
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		18,901	-	-
Purchase of PPE (and Intangibles)		(138,195)	(168,558)	(162,040)
Sale/(purchase) of Investments		391,518	(469,090)	(569,090)
Net cash from / (to) the Investing Activities		272,223	(637,648)	(731,130)
Cash flows from Financing Activities				
Finance Lease Payments		(118,550)	(39,878)	(61,259)
Funds Administered on Behalf of Third Parties		(21,558)	58,319	88,655
Funds Held for Capital Works Projects		496	-	-
Net cash from Financing Activities		(139,612)	18,441	27,396
Net Increase/(decrease) in cash and cash equivalents		489,289	(305,192)	(289,378)
Cash and cash equivalents at the beginning of the year	9	84,121	373,495	373,495
Cash and cash equivalents at the end of the year	9	573,411	68,302	84,121

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.



Henderson High School

Notes to the Financial Statements

For the year ended 31 December 2018

1. Statement of Accounting Policies

a) Reporting Entity

Henderson High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 13.



Critical Judgements In applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition**Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the **Other Grants**

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.



h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.



Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	40 years
Furniture and equipment	10 years
Information and communication technology	4 years
Motor vehicles	5 years
Leased assets held under a Finance Lease	3 - 5 years
Library resources	12.5% Diminishing value

l) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.



o) Employee Entitlements***Short-term employee entitlements***

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

p) Revenue Received in Advance

Revenue received in advance relates to fees received from international and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

q) Funds Held In Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

t) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.



u) Borrowings

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



2. Government Grants

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	1,685,683	1,693,903	1,589,975
Teachers' salaries grants	4,795,026	4,500,000	4,433,244
Use of Land and Buildings grants	2,790,294	1,992,117	2,810,689
Resource teachers learning and behaviour grants	158,896	100,000	77,817
Other MoE Grants	63,210	22,327	33,854
Other government grants	138,446	126,701	127,383
	9,631,555	8,435,048	9,072,962

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue			
Donations	111,688	57,049	92,650
Trading	4,038	4,000	4,341
Fundraising	247,362	186,869	139,525
Other Revenue	169,388	134,268	132,657
	532,476	382,186	369,173
Expenses			
Activities	278,498	231,637	243,815
	278,498	231,637	243,815
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	253,978	150,549	125,358

4. International Student Revenue and Expenses

	2018 Actual Number	2018 Budget (Unaudited) Number	2017 Actual Number
International Student Roll	13	13	16
	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue			
International student fees	242,444	206,610	180,770
Expenses			
Advertising	1,347	1,000	805
Commissions	27,115	25,000	22,633
Recruitment	1,738	11,886	4,701
International student levy	3,013	4,000	4,247
Employee Benefit - Salaries	59,183	65,000	52,451
Other Expenses	4,755	10,350	6,768
Travel	6,199	6,199	-
	103,350	123,435	91,605
<i>Surplus/ (Deficit) for the year International Students'</i>	139,094	83,175	89,165



5. Learning Resources

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	501,166	520,239	471,065
Information and communication technology	146,023	135,252	115,380
Library resources	4,221	4,600	8,914
Employee benefits - salaries	5,207,823	4,901,300	4,676,395
Staff development	19,278	20,000	25,408
	<u>5,878,511</u>	<u>5,581,391</u>	<u>5,297,162</u>

6. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	10,953	10,000	9,620
Board of Trustees Fees	5,205	5,000	4,690
Board of Trustees Expenses	2,488	3,600	2,234
Communication	18,416	22,500	19,937
Consumables	23,706	(11,984)	(10,024)
Operating Lease	3,750	-	-
Other	24,944	57,542	43,477
Employee Benefits - Salaries	250,484	248,500	214,244
Insurance	11,370	12,000	10,668
Service Providers, Contractors and Consultancy	25,093	25,060	23,508
	<u>376,409</u>	<u>372,218</u>	<u>318,354</u>

7. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	102,208	102,500	99,327
Cyclical Maintenance Expense	66,867	78,500	72,480
Grounds	209,113	213,200	112,135
Heat, Light and Water	103,154	98,000	101,684
Rates	2,687	2,500	2,226
Repairs and Maintenance	187,862	85,800	109,377
Use of Land and Buildings	2,790,294	1,992,117	2,810,689
Security	29,508	20,000	23,069
Employee Benefits - Salaries	109,714	110,000	108,268
	<u>3,601,407</u>	<u>2,702,617</u>	<u>3,439,255</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.



8. Depreciation

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements	5,043	6,368	5,043
Furniture and Equipment	75,783	95,690	78,475
Information and Communication Technology	33,142	41,848	26,377
Motor Vehicles	14,685	18,542	9,732
Leased Assets	59,234	74,795	62,150
Library Resources	2,327	2,938	3,684
	<u>190,214</u>	<u>240,181</u>	<u>185,461</u>

9. Cash and Cash Equivalents

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	750	700	700
Bank Current Account	572,448	67,390	83,209
Bank Call Account	213	212	212
Cash and cash equivalents for Cash Flow Statement	<u>573,411</u>	<u>68,302</u>	<u>84,121</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

10. Accounts Receivable

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	26,208	18,736	18,736
Interest Receivable	10,087	11,652	11,652
Teacher Salaries Grant Receivable	321,930	305,932	305,932
	<u>358,225</u>	<u>336,320</u>	<u>336,320</u>
Receivables from Exchange Transactions	36,295	30,388	30,388
Receivables from Non-Exchange Transactions	321,930	305,932	305,932
	<u>358,225</u>	<u>336,320</u>	<u>336,320</u>

11. Inventories

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Stationery	-	8,350	8,350
	<u>-</u>	<u>8,350</u>	<u>8,350</u>



12. Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	1,397,149	1,688,667	1,788,667
Non-current Asset			
Long-term Bank Deposits	-	-	-

13. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2018						
Building Improvements	149,082	-	-	-	(5,043)	144,039
Furniture and Equipment	387,189	35,857	(811)	-	(75,783)	346,453
Information and Communication	62,970	96,241	(1,240)	-	(33,142)	124,828
Motor Vehicles	16,380	40,435	-	-	(14,685)	42,130
Leased Assets	84,755	183,070	(18,900)	-	(59,234)	189,691
Library Resources	25,789	4,300	(11,475)	-	(2,327)	16,289
Balance at 31 December 2018	726,165	359,903	(32,426)	-	(190,214)	863,430

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2018			
Building Improvements	201,731	(57,692)	144,039
Furniture and Equipment	1,214,600	(868,147)	346,453
Information and Communication	866,533	(741,705)	124,828
Motor Vehicles	120,183	(78,053)	42,130
Leased Assets	227,416	(37,725)	189,691
Library Resources	96,463	(80,174)	16,289
Balance at 31 December 2018	2,726,926	(1,863,496)	863,430

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2017						
Building Improvements	154,126	-	-	-	(5,043)	149,082
Furniture and Equipment	348,617	120,422	(3,376)	-	(78,475)	387,189
Information and Communication Technology	61,583	27,764	-	-	(26,377)	62,970
Motor Vehicles	16,663	9,450	-	-	(9,732)	16,380
Leased Assets	125,526	21,380	-	-	(62,150)	84,755
Library Resources	27,094	4,403	(2,023)	-	(3,684)	25,789
Balance at 31 December 2017	733,609	183,419	(5,399)	-	(185,461)	726,165

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2017			
Building Improvements	201,731	(52,649)	149,082
Furniture and Equipment	1,205,346	(818,157)	387,189
Information and Communication Technology	799,051	(736,081)	62,970
Motor Vehicles	79,748	(63,368)	16,380
Leased Assets	191,385	(106,630)	84,755
Library Resources	166,039	(140,250)	25,789
Balance at 31 December 2017	2,643,300	(1,917,135)	726,165

14. Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	274,203	67,112	67,111
Accruals	27,775	26,937	26,939
Employee Entitlements - salaries	321,930	324,010	305,932
Employee Entitlements - leave accrual	48,161	-	18,079
	672,069	418,059	418,061
Payables for Exchange Transactions	672,069	418,059	418,061
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	672,069	418,059	418,061

The carrying value of payables approximates their fair value.

15. Revenue Received in Advance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
International Student Fees	138,087	105,072	105,072
Other	59,167	150,644	150,643
	197,254	255,716	255,715



16. Provision for Cyclical Maintenance

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	331,596	331,596	266,266
Increase/ (decrease) to the Provision During the Year	66,867		72,480
Use of the Provision During the Year	(101,363)	-	(7,150)
Provision at the End of the Year	<u>297,100</u>	<u>331,596</u>	<u>331,596</u>
Cyclical Maintenance - Current	72,207	70,613	70,613
Cyclical Maintenance - Term	224,893	260,983	260,983
	<u>297,100</u>	<u>331,596</u>	<u>331,596</u>

17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	69,729	61,191	61,191
Later than One Year and no Later than Five Years	156,525	28,612	28,612
Later than Five Years	-	-	-
	<u>226,254</u>	<u>89,803</u>	<u>89,803</u>

18. Funds held In Trust

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Funds Held in Trust on Behalf of Third Parties - Current	128,973	150,533	150,531
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	<u>128,973</u>	<u>150,533</u>	<u>150,531</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

19. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions	Closing Balances \$
Emergency Roofing	<i>completed</i>	1,000			1,000	-
Boiler Repairs	<i>in progress</i>	-	47,227	45,731		1,496
		-				-
Totals		<u>1,000</u>	<u>47,227</u>	<u>45,731</u>	<u>1,000</u>	<u>1,496</u>

Represented by:

Funds Held on Behalf of the Ministry of Education

1,496

Funds Due from the Ministry of Education

-

1,496

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions	Closing Balances \$
Emergency Roofing	<i>in progress</i>	1,000			-	1,000
Totals		<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>

20. Funds Held for Teen Parent Unit

The school's Teen Parent Unit is a separate business unit of the school in accordance with the agreement with the Ministry of Education. The revenue and expenditure is included in the school's Statement of Revenue and Expense. During the year the funds were spent on employee benefit expenses, administration and property management expenses.

21. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

22. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
Board Members		
Remuneration	5,205	4,690
Full-time equivalent members	0.11	0.11
Leadership Team		
Remuneration	1,217,732	1,166,208
Full-time equivalent members	12	12
Total key management personnel remuneration	1,222,937	1,170,898
Total full-time equivalent personnel	12.11	12.11

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	180 - 190	170 - 180
Benefits and Other Emoluments	5 - 6	5 - 6
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
100 - 110	1.00	2.00
110 - 120	1.00	0.00
	2.00	2.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

23. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual \$0	2017 Actual \$0
Total	0	-
Number of People	0	-

24. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

25. Commitments

(a) Capital Commitments

As at 31 December 2018 the Board has not entered into any contract agreements for capital works.

(Capital commitments at 31 December 2017: nil)

(b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

	2018 Actual \$	2017 Actual \$
No later than One Year	-	-
Later than One Year and No Later than Five Years	-	-
Later than Five Years	-	-
	<hr/>	<hr/>
	-	-

26. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.



27. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	573,411	68,302	84,121
Receivables	358,225	336,320	336,320
Investments - Term Deposits	1,397,149	1,688,667	1,788,667
Total Loans and Receivables	<u>2,328,785</u>	<u>2,093,289</u>	<u>2,209,108</u>

Financial liabilities measured at amortised cost

Payables	672,069	418,059	418,061
Borrowings - Loans	-	-	-
Finance Leases	192,964	89,803	89,803
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	<u>865,033</u>	<u>507,862</u>	<u>507,864</u>

28. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

School

Henderson High School

KIWISPORT NOTE

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2018, the school received total Kiwisport funding of \$19,432 (excluding GST). The funding was spent on equipment, uniform and sports teams.

M. J. Parren

ANALYSIS OF VARIANCE 2018

For 2018 The Board continued to identify teaching and learning as the priority goal. There was a specific focus on raising student achievement and in particular that of Māori and Pasifika students. There is also now a focus on ensuring sustainability across all levels.



HENDERSON HIGH SCHOOL

NAG 1	Target 2018 NCEA%	Actual 2018 NCEA%	Analysis of Variance
Teaching and Learning			
To improve NCEA results at Levels 1, 2 and 3	Level 1 – 90% Level 2 – 90% Level 3 – 85%	Level 1 – 91.3% Level 2 – 94.1% Level 3 – 88%	<p>We have continued to support student performance by:</p> <ul style="list-style-type: none"> Developing better individualised tracking systems. We began our “targeted student” meetings in May 2018. Continued to ensure better decision making about course content. Continued to improve departmental planning and reporting structures. Focussing on engaging students and being more responsive to student needs through the use of technology. Targeting PLD around raising Māori achievement. A deliberate use of focused discourse to drive student achievement. There has been a sharper focus on the continual affirmation of student success. The further development of the content of student/parent academic conferences. <p>However we discovered a number of variables that have impacted on our pass rates:</p> <ul style="list-style-type: none"> Low numbers distort %’s particularly for subgroups based on ethnicity. Enrolments after 1 July are counted. The Pasifika population was small and our special needs students continue to form a disproportionate percentage of the total population. This year student transience both in the mainstream and special needs unit, and the Teen Parent Unit made a substantive difference to our results. <p>2019 Action to be Taken</p> <ol style="list-style-type: none"> Y13 student timetables will be monitored by the Senior Management Team and more explicit guidelines will continue to be given to HoD’s and teachers. We will continue to ensure that all candidates have appropriate subjects available for UE at Level 3. There will be a sharper focus on preparation for externals. We will be focussing on merits, excellences and scholarships. We will continue the use of predictive grades based on PAT results and teacher judgements. The Merit/Excellence targets were too ambitious. The targets for 2018 were based on national averages. We need to be more rigorous with predictive grades so that there is congruence between targets and student ability. For 2019 we will be setting targets that are achievable for those particular cohorts based on normative 2018 results both NCEA and PAT.
To improve Pasifika achievement at Levels 1, 2 & 3	Level 1 – 90% Level 2 – 90% Level 3 – 85%	Level 1 – 97% Level 2 – 93% Level 3 – 76%	
To improve Māori achievement at Levels 1, 2 & 3	Level 1 – 90% Level 2 – 90% Level 3 – 85%	Level 1 – 88% Level 2 – 94% Level 3 – 86%	

NAG 3	Actual	Analysis of Variance
<p>Strengthen the schools professional learning community by working together in developing:</p> <ul style="list-style-type: none"> • Culturally responsive pedagogies – where teachers understand how to work effectively with diverse groups of students • Collaborative inquiry to identify and share best practice in working towards the targets for literacy, mathematics, NCEA Level 2= and retention • More effective transition processes to support students as they move from primary and intermediate into secondary schools • More effective transition processes from school to work or training <p>The challenges are to:</p> <ol style="list-style-type: none"> 1. Increase the percentage of Māori and Pasifika and males leaving school with NCEA Level 3 2. Strengthen the pathway from primary through to tertiary with greater effective collaboration and considered transition programmes 3. Strengthen inclusiveness, cultural responsiveness and increased agency of parents, families and whānau 	<p>The Community of Learning (CoL) initiative was signed off in 2016 and parameters around its scope developed. Regular meetings with key stakeholders took place to look at ways in which the schools involved could work together to achieve the aims of the CoL. Broad areas of collaboration were identified and agreed upon.</p> <p>This has manifested itself in a tangible way through the introduction of the concept of “Leadership Coaching” across all levels of management both within and across all CoL schools.</p>	<p>The PLD programme has resulted in a strengthening of leadership capacity both within the CoL schools and across schools.</p> <p>A sharper focus this year will be on leadership as it relates specifically to teaching as inquiry and the use of technology in our classroom programmes.</p>



INDEPENDENT AUDITOR'S REPORT
TO THE READERS OF HENDERSON HIGH SCHOOL'S FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

The Auditor-General is the auditor of Henderson High School (the School). The Auditor-General has appointed me, Paul Lawrence, using the staff and resources of Crowe Horwath New Zealand Audit Partnership, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 21, that comprise the statement of financial position as at 31 December 2018, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2018; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 22 May 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report.

However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees are responsible for the other information. The other information obtained at the date of our report is the KiwiSport Note and the Analysis of Variance, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Paul Lawrence
Crowe Horwath New Zealand Audit Partnership
On behalf of the Auditor-General
Auckland, New Zealand